



26 August 2024

Kia ora Whānau and Parents/Caregivers,

**Parent and Subject Teacher Interviews for Years 9 – 13 only:**

- **Tuesday 3 September, 3 pm – 6 pm**
- School will operate for learning from 8.50 am - 2 pm (4 x 60-minute lessons with no tutor time – thus ensuring all classes scheduled for that day still run).
- **ONLY** Otatara buses will be departing at 2.10pm from SGHS all other buses including Bluff will run at the usual times.
- Onsite only (no online meetings)
- 5-minute interview slots booked through school interviews (please stick to time)
- All interviews will be held in the West Hall or an individual classroom
- The following teachers will not be available due to winter tournament and you can contact them via email.
- Mrs Melanie Young, Ms Courtney Hansen, Mrs Urte Bierlin, Miss Erica Stedman and Mrs Kelly Gentle will not be available you can contact them via email
- Bookings will open on Tuesday 27 August and close Sunday 1<sup>st</sup> September (no walk-ins)

Ngā mihi,

A handwritten signature in black ink, appearing to be "Yvonne Browning".

Yvonne Browning  
Principal

## HOW TO BOOK YOUR SUBJECT TEACHER INTERVIEWS

Please go to website: [www.schoolinterviews.co.nz](http://www.schoolinterviews.co.nz)  
and follow the online instructions.

- **Year 9 - 13 Access Code: dzvce**

**Face to Face Conferences Only:**

- **Please leave time to get from one booking to the next:** back to back appointments won't work/miss your interview spot.
- If you cannot access the booking system or require assistance to book in, please ring Student Services on 03 211 6030.
- If this day is unsuitable for you as a family, please contact your child's Academic Tutor or Homeroom Teacher to reschedule.